

NATIONAL RESEARCH DEVELOPMENT CORPORATION
[An Enterprise under Department of Scientific and Industrial Research]
20-22 Zamroodpur Community Centre, Kailash Colony Extn. New Delhi-110048

Walk-in-interview for Engagement of IPR Consultants

Applications are invited from bright, dynamic, and qualified individuals who meet the necessary educational and experience requirements to work on the project of “Capacity Building of Intellectual Property Facilitation Cell (IPFC) of Director General of Quality Assurance (DGQA), under the Department of Defence Production, Ministry of Defence”. The engagement is purely on temporary and contract basis and shall be up to August, 2020 (further extendable to one more year). The location for the project activities will be at Department of Defence Production, DGQA-IPF Cell, G-Block, New Delhi-110011.

S.No.	Post	No. of Post	Qualification and age	Experience	Job Description	Remuneration
1.	Senior Consultant	1	Master's Degree in Science, Management or Technology Max. Age Limit: 45 years	Minimum of 08 years of post-qualification experience, of which at least 05 years should be in the area of patent drafting, filing, prosecution and/ or IPR management. Desirable: •Experience of working with the patent office and attorneys •Experience in dealing with the innovation and entrepreneurship ecosystem.	Supporting the IPFC of DGQA, by managing specific projects related to any of the following IPFC activities: - ✓ Formulating IP Management Policy for all DPSUs and OFs under Department of Defence Production. ✓ Formulating requisite Standard Operating Procedures (SOPs), Process Sheets, Forms and Reports etc. for various functions to be performed by IPFC. ✓ Providing structured and hands-on training to personnel of IPFC for discharge of their assigned duties. ✓ Conducting Patent Searches and drafting Patent specifications. ✓ Managing the fund disbursement process for expenditure related to IPR protection ✓ Creating interactive platforms for effective execution and monitoring of IPFC activities and reporting of the same. ✓ Ensuring effective and adequate out-reach (using	Consolidated amount of up to ₹ 1,25,000/-per month (all inclusive)

					<p>social and traditional media) about IPFC and related endeavours.</p> <ul style="list-style-type: none"> ✓ Ensuring that all filings are completed on-time, within scope and within budget ✓ Ensuring design and implementation of various defence related research and developments. ✓ Forging and managing partnerships with top incubators in the nation to build the innovation ecosystem for out licensing of R&D spin offs to interested StartUps/SMEs in defence sector through Partner Incubators. ✓ Preparation of IPR Policy for the DPSUs/OFBs. 	
2.	Associate Consultant	1	<p>Master's Degree in Science, Management or Technology Max. age limit:35 years of age</p>	<p>Minimum of 03 years of post-qualification experience, of which at least 01 year should be in the area of patent drafting, filing, prosecution and/ or IPR management.</p> <p>Desirable:</p> <ul style="list-style-type: none"> •Experience of working with the patent office and attorneys •Experience in dealing with the innovation and entrepreneurship ecosystem. 	<p>Supporting the IPFC of DGQA, by managing specific projects related to any of the following IPFC activities: -</p> <ul style="list-style-type: none"> ✓ Providing structured and hands-on training to personnel of IPFC for discharge of their assigned duties. ✓ Conducting Patent Searches and drafting Patent specifications. ✓ Creating interactive platforms for effective execution and monitoring of IPFC activities and reporting of the same. ✓ Ensuring effective and adequate out-reach (using social and traditional media) about IPFC and related endeavours. ✓ Ensuring that all filings are completed on-time, within scope and within budget. 	<p>Consolidated amount of ₹ 1,00,000/-per month (all inclusive)</p>

Please bring your application in the prescribed format (*Annexure-I*) alongwith Original Certificates/Testimonials and a photocopy of each of them at the time of attending Walk-in-interview.

Terms & Conditions:-

1. The engagement will be purely temporary on contract basis initially for one year.
2. The Corporation reserves the right to renew or extend further engagement at its discretion on the basis of performance and need.
3. The persons engaged on contractual basis shall have to execute Secrecy agreement with the Corporation.
4. The incumbent engaged on contract will not have any claim, implicit or explicit, for consideration against any regular post in the Corporation.
5. Contract may be terminated at any time by giving one-month notice by either side.
6. The Corporation reserves right to amend/alter/change/modify any or all of the conditions if necessary or cancel the advertisement without assigning any reason thereof.
7. No TA will be paid to the candidates for appearing in the interview.

The Incharge (P&A)

NRDC, 20-22, Zamroodpur Community Centre,

Kailash Colony Extension,

NEW DELHI-110048.

BIO-DATA FORM
(To be filled by candidate)

Position Applied for:

- 1 Name (in Block Letters) :
2. Father's name :
3. Date of Birth :
(As per Matriculation Certificate)
- 4 Communication Address :
(In Block Letters)
Phone/Mobile No.
Email Id
- 5 Whether Reservation Category Belongs to : SC/ST/OBC/XSM/PH/GENERAL

6. Educational/Technical Qualifications :

Examinations passed	Percentage of Marks	Year of passing	Examining Body/University
Bachelor's Degree			
Master's Degree			
Others viz. M.Phil/ Ph.D etc.			
Diploma/P.G. Diploma 1. 2. 3..			

7. Experience:

(Starting from current position in descending order)

Name of Organization	Designation/ Post	Period FromTo	Salary Drawn	Brief detail of assignments

(Please attach separate sheets, if the space in the form found to be insufficient)

8. Any other relevant information related to the present position applied (like papers published, patent analysis, projects undertaken etc.)

9. Please submit one page write up about your suitability for this post.

Signature of the candidate

Date:

Please bring all original certificates/ documents and set of self certified photo state copies of the certificates of qualification/ experience and identity proof at the time of interview.